

MARIE SELBY BOTANICAL GARDENS



Position Description

Position: Assistant Greenhouse Horticulturist
Reports to: Vice President for Greenhouse Collections
Status: Full-time / Non-Exempt

POSITION SUMMARY

The assistant greenhouse horticulturist provides overall support to the greenhouse horticulturists in completing all greenhouse tasks. This position will enthusiastically develop competency in and complete all tasks established by the Vice President for Greenhouse Horticulture to effectively and efficiently care for Selby Gardens' greenhouse collection plants.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Responsibilities include, but are not limited to the following:

- Provides general care for greenhouse collection plants including watering and fertilizing as directed by Horticulturists
- Learn to identify plants as well as any health concerns including disease, weeds, and insect pests
- Assist in overall greenhouse hygiene through the removal of algae on benches/wet pads/greenhouses as well as the removal of plant debris in a timely fashion ensuring proper sanitation methods
- Monitor weed suppression through physical removal and chemical application
- Maintain cleanliness of the greenhouses by sweeping, cleaning and power washing floors, benches and greenhouse structures
- Ensure cleanliness of pots as well as their proper storage
- Organize work corridor area including tools and supplies
- Create large batches of potting medium
- Assists Horticulturists with projects as needed
- Participates in Gardens-wide activities including but not limited to the Member's Day Plant Sale and Bromeliad Tree Sale

Other duties as assigned

EDUCATION AND EXPERIENCE

- High School or equivalent degree
- Minimum two years of hands-on professional nursery experience preferred

QUALIFICATIONS

- Knowledge of greenhouse environmental systems and operations

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- Basic knowledge of plant, soil and insect diseases
- Basic knowledge of G Suite
- Ability to properly use horticultural tools
- Adaptable – thrives in a constantly changing work environment
- Ability to work in environmental conditions of cold, hot, wet and humid
- This position is physically demanding and requires the ability to lift 50 pounds on a regular basis, as well as function in physical positions such as stooping, bending, turning, twisting, walking, reaching and squatting

EXCELLENT INDICATORS OF A SUCCESSFUL SELBY GARDENS' TEAM MEMBER INCLUDE

- Strong work ethic
- Continuous and eager learner
- Actively lives and communicates the mission of Selby Gardens
- Passion to deliver exceptional service to internal and external customers through attention to detail and innovative methods of saying “thank you”
- Regularly offer innovative approaches to old concepts
- Flexibility and ability to switch gears when needed
- Resourceful, creative, and an initiative taker
- Assumes the best of others
- Approachable, kind, and compassionate
- Genuine authenticity

DIVERSITY AND INCLUSION STATEMENT:

Marie Selby Botanical Gardens is committed to fostering, cultivating, and preserving a culture of diversity and inclusion. Our human capital is the most valuable asset we have. The collective sum of the individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities and talent that our employees invest in their work represents a significant part of not only Selby Gardens' culture, but our reputation as well.

We embrace and encourage our employees' differences in age, color, disability, ethnicity, family or marital status, gender identity or expression, language, national origin, physical and mental ability, political affiliation, race, religion, sexual orientation, socio-economic status, veteran status, and other characteristics that make our employees unique.