

**MARIE SELBY
BOTANICAL
GARDENS**



Position: Greenhouse Assistant (full-time)

We are seeking a dedicated and hardworking Greenhouse Assistant to join our team. As a Greenhouse Assistant, you will provide support in various tasks related to supporting greenhouse operations.

Responsibilities:

- Monitors greenhouse operation systems in all greenhouse ranges throughout the day to ensure their proper operation
- Removing Plant debris promptly, tools are sanitized to limit pathogen transfer
- Weed suppression: physical removal and chemical application
- Contribute to the upkeep and cleanliness of the greenhouse and work areas including pressure cleans floors, benches and greenhouse structures
- Ensures greenhouses are locked and secured at the end of the workday
- Organizes shed, work corridor tools and supplies closet
- Inventories supplies in shed/work corridor and notifies Manager when supplies need to be ordered
- Helps unload and distribute supplies
- Mixes large batches of potting medium
- Fertilizes greenhouses occasionally
- Assists horticulturists on projects as needed
- Assist in heavy lifting and moving of materials as needed

Experience:

- Basic math skills for measurements and calculations
- Familiarity with gardening, landscaping, or farm operations is preferred
- Ability to work outdoors in various weather conditions
- Strong attention to detail and ability to follow instructions
- Physical stamina for performing manual labor tasks
- Excellent communication skills and ability to work well in a team

If you are passionate about plants, enjoy working outdoors, and are eager to learn and contribute to a growing operation, we encourage you to apply for the Greenhouse Assistant position. Please submit your resume highlighting relevant experience.